# Troy Savings Bank Music Hall Rental Rate Sheet

**Seating Capacity:** 1175

**Address:** 30 Second Street, Troy, NY 12180

**Website:** www.troymusichall.org

**Phone:** (518) 273-8945 ~ **Fax:** (518) 273-1564

## Facility Rental Rates

<table>
<thead>
<tr>
<th>Rental Type</th>
<th>Period</th>
<th>Rate</th>
<th>Restrictions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Performance Base Rent:</td>
<td>Commercial</td>
<td>Daily</td>
<td>$1,500</td>
</tr>
<tr>
<td></td>
<td>Not-for-Profit</td>
<td>Daily</td>
<td>$1,250</td>
</tr>
<tr>
<td>Rehearsal Base Rent:</td>
<td>Commercial</td>
<td>Daily</td>
<td>$800</td>
</tr>
<tr>
<td></td>
<td>Not-for-Profit</td>
<td>Daily</td>
<td>$650</td>
</tr>
<tr>
<td>4-Wall Recording Rent</td>
<td>Daily</td>
<td>$750</td>
<td>8am-11:59pm, no audience</td>
</tr>
<tr>
<td>Overtime Rental Fees:</td>
<td>Hourly</td>
<td>$200</td>
<td>Extra hours Midnight – 8 AM</td>
</tr>
</tbody>
</table>

## Equipment & Labor Fees:

- **Piano Rental:** 9' Steinway Model D, $300 for 1st day - includes one tuning Additional days: $150/day, excludes tuning - tuning $175
- **Stage Extension:** $250 per installation (reduces hall capacity, does not include labor)
- **Technical Director:** $150 per performance rental, includes 2 hours consulting and advancing
- **Sound System:** $250 for House Sound System and available equipment (mics, stands, etc.)
- **Stagehands:** $25.00/person per hour (holidays & over-time rate: time and a half)
- **Security:** $40.00/person per hour (holidays & over-time rate: time and a half)

## Box Office Fees:

- $150/event setup charge
- $1.00 for each ticket printed/sold/consigned
- 4.25% of all credit card sales for credit card processing
- $25 per person per hour for requested extra box office services
- $150 email blast to in-house email list (approximately 25,000 addresses)

## Base Rental Rate Includes:

- Use of the designated rental space, restrooms, dressing rooms, backstage, lobbies, coat check and backstage areas during the contracted rental period for approved activities
- Available stage lighting (excluding spots), platforms, chairs, music stands, tables
- Ushers, ticket takers, house manager, general custodial

## Base Rent Excludes:

- Labor – Music Hall determines the labor required for all uses
- Sound reinforcement system
- Storage of equipment outside the contracted rental period
- Security (required) & nonstandard Box Office and Custodial services
- ASCAP/BMI/SESAC licensing fees (proof of licensing required to waive fees)

## Financial and Insurance Requirements:

- Payment of all estimated expenses prior to event
- General Liability Insurance per license agreement
- Not-for-Profits provide proof of 501(c)3 tax exempt status

## Important Information:

- Only approved sound engineers are permitted to operate sound system
- No smoking, sterno or open flames are permitted
- No use of tape or adhesives on the walls, seats, doors or fixtures of the Music Hall
- The image of the Music Hall is copyrighted. All photography must receive prior written approval
- Rates and policies are subject to change at any time